

**Rochelle Park Board of Education
Executive Session/Work Session 7:00 P.M.
Regular Meeting-7:30 P.M.
October 19, 2017**

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mrs. Maria Lauerman, Vice President		
Mrs. Shirley Abraham		
Mr. Sam Allos		
Mrs. Arlene Ciliento-Buyck		
Mrs. Teresa Judge-Cravello		
Mr. Matt Trawinski		
Mrs. Dimitria Leakas, President		

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mr. Brian Cannici, Principal
- Mrs. Lisa Fletcher, Interim Supervisor Curriculum & Instruction
- Mr. Joseph DeGrazio, Building and Grounds Supervisor
- Mr. Stephen Fogarty, Fogarty & Hara
- Mrs. Ellen Kobylarz, Board Secretary

III. Executive Session Announcement (if needed) The Board will reconvene in Public Session at approximately 7:30 P.M.

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close the Executive Session and enter the Work Session at _____ P.M.

Roll Call

ML SA SA AB TC MT DL

IV. Work Session

Board Member discussion session.

Motion by _____, seconded by _____, to enter the regular meeting agenda ___ P.M.

Roll Call

ML SA SA AB TC MT DL

V. Flag Salute

VI. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
 “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

VII. Superintendent’s Report

VIII. Principal’s Report

- PTO

IX. Interim Supervisor of Curriculum & Instruction Report

- District Testing Report

X. Building & Grounds Supervisor Report

XI. Reports – Board Committee Reports

2017 School Year

Committees	Chairperson	Co-Chairperson
Buildings & Grounds	Shirley Abraham	Sam Allos, Arlene Ciliento-Buyck
Business, Finance, and Transportation	Dimitria Leakas	Sam Allos, Arlen Ciliento-Buyck
Curriculum, Instruction, and Assessment	Maria Lauerman	Shirley Abraham, Dimitria Leakas
Legislative and Policy	Teresa Judge Cravello	Shirley Abraham, Arlene Ciliento-Buyck
Personnel/Negotiations/ Staff Relations	Sam Allos	Maria Lauerman, Matt Trawinski
Special Education	Arlene Ciliento-Buyck	Shirley Abraham, Teresa Judge Cravello
Technology	Matt Trawinski	Maria Lauerman, Dimitria Leakas

Board Liaison Assignments:

NJSBA/ BCSBA -Teresa Judge Cravello

Joint Boards- Dimitria Leakas

Municipality- Sam Allos

Community- Matt Trawinski

XII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____ P.M.
 Roll Call

ML SA SA AB TC MT DL

XIII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R12
POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

October 3, 2017 Special Executive Meeting Session

Motion by _____, second by _____,
 Roll Call

ML SA SA AB TC MT DL

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of September 2017 as listed:

<u>Enrollment</u>	<u>Left</u>	<u>Entered</u>
Midland School 474		
Hackensack H.S. 136		
Academies/Technical Schools 17		
Totals 627		

<u>Pupil Attendance</u>	<u>Teacher Attendance</u>
Possible Days 7574	Possible Days 974
Days Present 7364.5	Days Present 963
Days Absent 209.5	Days Absent 9

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

POLICY #2340- FIELD TRIPS

R7. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. O'Brien to accompany the Elective 6-7 grade students to the "Museum of Modern Art" on October 10, 2017 at a cost of \$30.00 per student to be borne by the parents.

Mrs. Sobeck, Mrs. Hani, Ms. Fernandes, Mrs. Gerber and Mrs. Antista to accompany the Kindergarten classes to the "Rochelle Park Fire Department" on October 26, 2017 at no cost.

Motion by _____, second by _____,
Roll Call

ML SA SA AB TC MT DL

POLICY #5120 NEEDS ASSESSMENT PUPILS

R8. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placement for the 2017-2018 school year.

Addition of Related Services

CASE# 9457382021

CLASSIFICATION: Mild Intellectual Impairment

PLACEMENT: Cresskill Public School

RELATED SERVICES: Speech and Language Therapy 1x/week for 30 min @ \$50/30 min

Motion by _____seconded by _____
Roll Call

ML SA SA AB TC MT DL

POLICY #6350 – CONTRACTS

R9. RESOLVED: on the recommendation of the Superintendent, the Board approve Kiker Learning as a consultant to provide full-day training on February 20, 2018 on Google Drive and Google Sites to all faculty, per the attached proposal.

Motion by _____seconded by _____
Roll Call

ML SA SA AB TC MT DL

POLICY #2631 NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

R10. RESOLVED: that the Board of Education upon recommendation of the Superintendent does hereby authorize the Superintendent of Schools to submit the Statement of Assurance to the Commissioner of Education in Compliance with the provisions of N.J.A.C.6A:30-3.2(f).

Motion by _____seconded by _____

Roll Call
ML SA SA AB TC MT DL

Policy #1210 BOARD-SUPERINTENDENT RELATIONS

R11 . RESOLVED: that the Board of Education upon recommendation of the Superintendent adopt the Board’s 2017-18 District Goals per the attached:

Motion by _____seconded by _____

Roll Call
ML SA SA AB TC MT DL

R12. RESOLVED: that the Board of Education upon recommendation of the Superintendent adopt the revised Latchkey manual as per attached:

Motion by _____seconded by _____

Roll Call
ML SA SA AB TC MT DL

PERSONNEL RESOLUTIONS P1-P7

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the person named at the following workshops/conferences:**

Liz Nam to attend “Admissions Presentation Breakfast” on September 26, 2017 in Paramus at no cost to the district for registration.

Daniela Barbieri & Christina Durkin to attend “Handle w/Care” on September 26, 2017 at no cost to the district for registration.

Sheryl Meyers to attend “ NJ American Academy of Pediatrics School Health Conference” on October 17, 2017 at a cost to the district of \$195.00 for registration.

Liz Nam to attend “A basic Guide to Intervention and Referral Services” on October 11, 2017 at a cost to the district of \$149.00 for registration.

Nancy Oliver to attend “Introduction to Google Drive” on October 19, 2017 at a cost to the district of \$75.00 for registration.

Liz Nam to attend Learn About McKinney-Vento on October 20, 2017 at no cost to the district for registration

Laurel Hanczaryk to attend “BELS & School’s Out, Are you still working” on October 23, 2017 at no cost to the district for registration.

Liz Nam to attend “Applied Technology High School, School Counselor Showcase” on October 25, 2017 at no cost to the district for registration.

Susan Carney to attend “Differentiating Lessons with Google Apps” on October 30, 2017 at a cost to the district of \$75.00 for registration

L. Hanczaryk, B. Purcell, J Grossman, N. Sacco, A. Sherry, and C. Hurd to attend “Google Level 1 Bootcamp” on November 13-14 at a cost to the district of \$225.00 per registration.

Kristen Gonzalez to attend “North Jersey Genesis User Group Meeting” in Fair Lawn on November 15, 2017 at no cost for registration.

Allison Sherry, Bob Stack, and Cheryl Roskowsinski to attend “NGSS Aligned Engineering Challenges for Elementary students” on November 17, 2017 at a cost to the district of \$150.00 for registration

Susan Carney to attend “Go Google in the Elementary Classroom” on December 12, 2017 at a cost to the district of \$75.00 for registration

Bob Stack and Lisa Fletcher to attend NGSS Implementation Roundtable in Montclair on December 13, 2017 at a cost of \$30.00 per registration.

Liz Nam to attend “Section 504 Explained” on February 13, 2018 at a cost of \$150.00

The following workshops are through the Northern Valley Curriculum Center at a cost of \$185.00 per workshop for registration.

Daniela Barbieri	Sp.Ed. Breaking the Code for General Education Teachers	April 5, 2018
Joan Gutkowski	Finding the Right Approach to the Emotional/Behavioral Student	March 9, 2018
Nicoletta Sacco	The Mainstream Needs of English Language Learners (PK-12)”	October 5, 2017
Angela Jacobus	Using Technology When Teaching Writing: More than Just a Fancy Typewriter (5-12)”	October 6, 2017
Christine Raimondi	Using Desmos in the Algebra 1 Classroom (6-12)	October 6, 2017
Nancy Sobeck	Bringing NGSS into the Elementary Classroom	October 10, 2017
Denise McCormick	Mindset and Moves: Strategies that help Readers	November 1, 2017
Angela Jacobus	Mindset and Moves: Strategies that help Readers	November 1, 2017
Susan Carney	Digital Portfolios as a Tool for Student Growth	November 27, 2017
Cathleen Hernando	Digital Portfolios as a Tool for Student Growth	November 27, 2017
Francine Hamilton	Digital Portfolios as a Tool for Student Growth	November 27, 2017
Jessica Calderone	Nonfiction Notice & Note: Strategies for Nonfiction	November 30, 2017
Barbara Purcell	Nonfiction Notice & Note: Strategies for Nonfiction	November 30, 2017
Liz Nam	Defining the Times: Sex and Gender in Society	December 4, 2017
Kaitlin Gallagher	Strategies and Tools For Student Engagement, (3-12)	December 12, 2017
Nicoletta Sacco	ELL Teacher Summit: supporting Students and Teachers	December 13, 2017
Joanna Hani	Launching The Writing Workshop (Pk-4)	December 14, 2017
Nancy Sobeck	Launching the Writing Workshop (Pk-4)	December 14, 2017
Donna Johnson	Launching the Writing Workshop(Pk-4)	December 14, 2017
Emily Kotwica	Google Classroom (Pk-12)	January 10, 2018
Susan Carney	Leveraging Technology in the Blended Learning Classroom	January 31, 2018
Kristin Colucci	Supportive Classroom Strategies for Students with Sensory	February 8, 2018
Denise McCormick	Supportive Classroom Strategies for Students with Sensory	February 8, 2018
Liz Nam	Finding the Right Approach to eh Emotional/Behavioral Student	March 9, 2018
Stephanie Fernandez	Launching the Writing Workshop (PrK-4)	December 14, 2017
Lisa Fletcher	Using Article of the Week Crazy Writing Week and pop-up	February 15, 2018
Lisa Fletcher	DBQ Making the Most of a Cross-Curricular Experience (5-8)	February 28, 2018
Meaghan Mallon	DBQ Making the Most of a Cross-Curricular Experience	February 28, 2018

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

P2. RESOLVED: on the recommendation of the Superintendent that the Board of Education approve the following student aide in conjunction with her program at BCC, for the fall semester.

Melinda Monnachio

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

P3. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following mentors for the 2017-2018 school year.

**Cathy Hernandez - Brianna Gomez
Christine Raimondi - Christopher Panepinto**

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

P4. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following as Library Volunteers for the 2017-2018 school year.

**Pat Legory
Geraldine Minichetti
Michele Ramirez**

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

P5. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following people to the positions on the extracurricular list as stated below for the 2017-2018 school year, stipend per the RPEA/RPBOE contract.

**Jessica Calderone- Gymnastic Coach
Robert Hoffman- Assistant Baseball Coach**

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

P6. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves Francine Hamilton to the position of Substitute Teacher in the Latchkey Program at the rate of \$22.00 per hour for the 2017-2018 school year.

Motion by _____ seconded by _____
 Roll Call

ML SA SA AB TC MT DL

P7. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves an employee whose name is on file be granted their requested leave under the Family Medical Leave Act and the New Jersey Family Leave Act for twelve (12) weeks beginning October 17, 2017 and ending January 9, 2018. This leave is without pay and with medical benefits less the employee's required contributions.

Motion by _____ seconded by _____
 Roll Call

ML SA SA AB TC MT DL

FINANCE AND INSURANCE-RESOLUTIONS F1-F11

Upon the recommendation of the Business Administrator to the Superintendent

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the October 2017 Bill List as approved, attached and listed below:

A. Regular Bills- Fund 10	\$1,023,557.62
B. Referendum -Fund 30	\$2,140.00
C. Cafeteria - Fund 60	\$23,672.35
D. Afterschool Program Fund 61	\$16,563.35
E. Debt Service Fund 62	\$250.00
Total for the month of October	\$1,066,183.32

TOTAL DISBURSEMENTS

ATTACHMENT 1

Motion by _____, seconded by _____
 Roll Call

ML SA SA AB TC MT DL

F2. RESOLVED: that the Rochelle Park Board of Education approves the authorization of multiple check runs in the month of October with the total to be approved at the next Board of Education Meeting to be held on November 16, 2017.

Motion by _____ seconded by _____
 Roll Call

ML SA SA AB TC MT DL

F3. RESOLVED, that the Rochelle Park Board of Education approves the September 2017, payroll as follows:

Fund	Gross Payroll	Employer Share of Social Security	Employer DCRP Contribution	Total Payroll Expense
Fund 10	509,467.85	6,990.72	602.20	517,060.77
Fund 20	-	-		-
Fund 61	2,002.90	153.22		2,156.12
				-
Total	\$ 511,470.75	\$ 7,143.94	\$ 602.20	519,216.89

Motion by _____, seconded by _____
 Roll Call

ML SA SA AB TC MT DL

Transfers

F4. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for August 2017 and September 2017.

ATTACHMENT

Motion by _____, second by _____
 Roll Call

ML SA SA AB TC MT DL

F5. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s Report for the months of August 2017 and September 2017.

ATTACHMENT

Motion by _____, second by _____
 Roll Call

ML SA SA AB TC MT DL

POLICY # 6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F6. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of August 30, 2017 and September 30, 2017 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, seconded by _____
 Roll Call

ML SA SA AB TC MT DL

F7.RESOLVED: The Rochelle Park Board of Education will offer the following plans for open enrollment 2018:

Aetna Freedom 10 NJ Direct 10 NJ Direct 15 Horizon HMO
NJ Direct 1525 Horizon HMO 1525 NJ Direct 2030 Horizon HMO 2035
NJ Direct HD 1500

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

F8. Award of Contract for on-call Electrician Services for 2017-2018 - "that the Board approve the following resolution:

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") authorized the use of competitive contracting for on-call electrician services pursuant to N.J.S.A. 18A: 18A-4.1 et seq. and N.J.A.C. 5:34-9.1 et seq.; and

WHEREAS, the Board received one (1) proposal for the electrician services; and

WHEREAS, the School Business Administrator/Board Secretary has evaluated the proposal and prepared a comprehensive report in accordance with N.J.S.A. 18A:18A-4.3(d) and N.J.A.C. 5:34-4.5, which report was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof; and

WHEREAS, the Board is desirous of awarding the contract for the on-call plumbing services to Charles Hoyt at rates per the attached proposal form;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for on-call electrician services to Charles Hoyt.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

POLICY#7410 MAINTENANCE AND REPAIR

F9.

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Rochelle Park Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Rochelle Park Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Rochelle Park Board of Education in compliance with Department of Education requirements.

Motion by _____ seconded by _____

Roll Call

ML SA SA AB TC MT DL

POLICY#7510 USE OF FACILITIES

F10. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time as well as make adjustments due to construction.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Township of Rochelle Park-Basketball	Multi-Purpose Room	11/1/2017-3/30/2018 Monday/Friday	None

Motion by _____, second by _____,
 Roll Call

ML SA SA AB TC MT DL

F11. Upon the recommendation of the Superintendent, the Board approve the concept of a Township of Rochelle Park sponsored Farmer's Market to be held in the Midland School parking lot on Saturday's from June 30, 2018 to October 27, 2018 pending final approval by the Board of a detailed plan from the Township to be discussed and modified with the Superintendent of Schools.

Motion by _____, second by _____,
 Roll Call

ML SA SA AB TC MT DL

XIV. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers' list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____pm.
 Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close public comment at _____pm.
 Roll Call

ML SA SA AB TC MT DL

XV. Announcements

The next Regular Meeting will be held on Thursday, November 16, 2017 at 7:30 P.M .in the Media Center. An Executive Meeting may be held prior to the Regular Meeting at 7:00 P.M.

The Board of Education may elect to go into a second executive session at this time.

XVI. 2nd Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREFOR BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.
Roll Call

ML SA SA AB TC MT DL

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.
Roll Call

ML SA SA AB TC MT DL

XVII. Additional Motions:

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

XVIII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ P.M.
Roll Call

ML SA SA AB TC MT DL